DEVELOP
NATIONAL PROGRAM
Guidelines for Application

Who is Eligible to Apply to DEVELOP?

Individuals interested in furthering their experience in the Earth sciences and remote sensing, including currently enrolled students, recent graduates, early career professionals, and transitioning career professionals.

General Eligibility Requirements:

- Strong interest in Earth science and remote sensing
- At least 18 years of age by the start of the term for which you are applying
- Minimum 3.0 GPA on a 4.0 scale at current school (or last school for those not presently enrolled)
- Ability to provide personal transportation to and from the DEVELOP location
- U.S. citizenship is required to apply to some DEVELOP locations (refer to the Apply Page on the website for locations able to accept non-U.S. citizens)

Each applicant must also meet the below additional requirements specific to their applicant classification:

- **Currently Enrolled Student**: Students currently enrolled in school (high school, community college, college, or university); open to all majors and education levels
    - *U.S. Citizens*:
        - Evidence of enrollment at a school (copy of unofficial transcripts)
    - *Non-U.S. Citizens*:
        - Evidence of enrollment at a U.S. accredited university or college located in the United States (copy of unofficial transcripts)
        - If selected – proof of approved CPT authorization approving your participation in the program for the duration of the term to which you are applying
- **Recent Graduate**: Individuals who graduated with a degree (high school, Associates, Bachelors, Masters, or PhD) within the past two years; open to all majors
    - *U.S. Citizens*:
        - Evidence of successful completion of a degree (transcript reflecting graduation date)
    - *Non-U.S. Citizens*:
        - Evidence of successful completion of a degree at an accredited university or college in the United States (transcript reflecting graduation date)
        - If selected – proof of approved OPT authorization approving your participation in the program for the duration of the term to which you are applying
- **Early Career Professional/Transitioning Career Professional**: Individuals out of school for more than two years at the start of the term to which they are applying; includes individuals who are early in their career, transitioning to a new career field, or returning to the workplace after an absence
    - *U.S. Citizens*:
        - Evidence of successful completion of a degree (transcript reflecting graduation date)
    - *Non-U.S. Citizens*:
        - Evidence of successful completion of a degree at an accredited university or college in the United States (transcript reflecting graduation date)
        - If selected – proof of approved OPT authorization approving your participation in the program for the duration of the term to which you are applying or legal permanent resident status

Which Application Should I Fill Out?

- **New Participant Application –** this should be completed by:
  - Applicants who have never applied to DEVELOP before
  - Applicants who have applied before, but were not selected
  - Applicants who were previously selected, but declined their selection and did not participate in DEVELOP
  - Applicants who participated in the program more than a year ago (previous 3 terms) from the current application window
- **Previous Participant Application –** Applicants who were previously selected and participated in the DEVELOP National Program at one of the locations within the last year (previous 3 terms) from the current application window. This application focuses on the experience the applicant had during their time at DEVELOP.

Online Application Submission Guidelines:

To submit your online application, you must complete the following:

1. Complete the applicant profile section and "Save."
2. Complete the eligibility questions.
3. If you are eligible for the program, you will receive a link to the new or returning participant application, based on your responses to the questions (see details above). If you do not receive a link, then you are currently not eligible to apply to the DEVELOP Program.
4. Complete the application section and "Save."
5. Complete the short essay questions section and "Save."
6. New participant applicants will then have the Recommendation section to complete and "Save."
7. All applicants must click the green "Submit" button at the bottom of the page.
8. Once the application is successfully submitted, applicants will receive a confirmation email.

Please complete the application thoroughly. Although providing the information requested is voluntary, failure to provide complete answers may affect the review and competitiveness of your application. You can save a draft of your application at any time after creating your login information and starting the profile. You can re-access the draft application to continue by using the login information you initially created. You can save your application at any time by clicking the "Save Draft" button at the bottom of each page. All submissions must be fully submitted by the application deadline. Late submissions will not be considered.

Application Resources:

The following websites are fundamental to understanding DEVELOP and its goals:
DEVELOP National Program: https://develop.larc.nasa.gov
NASA Applied Sciences Program: http://appliedsciences.nasa.gov
NASA Capacity Building: http://appliedsciences.nasa.gov/programs/capacity-building-program
NASA Earth Science Division: https://science.nasa.gov/earth-science
NASA Science Mission Directorate: https://science.nasa.gov
DEVELOP's YouTube Channel: https://www.youtube.com/user/NASADEVELOP

Recommendation Forms (New Participant Application Only)

Two recommendation forms are required, preferably from an academic and professional source. Two academic recommendations are acceptable if necessary.

New participants will list the names and email addresses of at least two recommenders in the recommendation section of their application. Once the applicant saves the recommendation section, the recommenders will receive an email providing instructions to follow a link and complete a

recommendation form. The deadline for your recommenders to submit the recommendation form is two weeks after the application window closes.

International Applicants (Non-U.S. Citizens)

International applicants are only eligible to apply to some DEVELOP locations. Please refer to the Apply Page on the website for locations able to accept non-U.S. citizens.

International applicants must be currently registered at, or recently graduated from, an accredited college or university located in the United States. DEVELOP does not sponsor visa applications or file petitions with U.S. Immigration. Applicants who do not meet these requirements are not eligible to participate in the DEVELOP Program.

Acceptances for international applicants are conditional upon proof of a pre-obtained visa or approved CPT/OPT that will allow them to legally work within the U.S. If selected and requesting CPT/OPT approval, SSAI must be listed as the hiring organization.

Selection Process

The DEVELOP National Program provides selected participants an opportunity to perform research under the guidance of mentors, who are accomplished professional research staff and management. If selected, you will be classified as a part-time, temporary employee.

Applications are reviewed by the DEVELOP National Program Office and the location(s) the applicant selected.

Applicants selected for an interview will be contacted to arrange a day and time. Interviews will be conducted over video conference, phone, or in-person. Interviews will be conducted by one or more members from the DEVELOP Program and may include mentors and center management team members. The DEVELOP application and selection processes are managed on behalf of NASA by SSAI.

After the review process is complete and selections are made, each applicant will receive a notification via email regarding the outcome of the selection decision.

Please check the Apply Page and Questions Page on the DEVELOP website for additional information regarding the application process. You may also contact us directly if your question is not answered: NASA-DL-DEVELOP@mail.nasa.gov or (757) 864-3761.